

JAWAHARLAL NEHRU COLLEGE, PASIGHAT

MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) OF THE COLLEGE HELD ON 15TH & 16TH SEPTEMBER 2016 FROM 10:00 AM TO 2:00 PM

AGENDA

1. Meeting with all Departments to review performance of students in the last university exams
2. Discussion on Feedback Analysis reports for academic session 2015-16

At the very beginning the Principal of the College and Chairperson IQAC, Dr. Tayek Talom, welcomed all members present in the meeting and talked about the objective of the two-day long interface meeting to review the academic performances of the students in the last university exams and also to discuss the modalities of implementation of feedback collected from different stakeholders in policy formulation towards enhancement of quality deliverables in the college. He invited constructive suggestions from all members for practical implementation.

Dr. M. A. Salam, the Coordinator of IQAC, also extended a warm welcome and requested all members of IQAC and faculty members of every department sitting with the IQAC committee in separate slots, to put forth their pragmatic views for the overall development of academic environment in the college that can be put in place effectively for subsequent improvement in university results.

Decisions taken in the meeting:

1. As the performance of students in B.A. III year Pass Course improved significantly from 70.8% last year to 81.66% this year the members expressed their satisfaction over it.
2. The committee was happy to note the spectacular performances of B. Com III year students as the result was staggering 100% in Honours course and 95.59% in the Pass course. Hence the committee congratulated the faculty members of Dept. of Commerce for this achievement.
3. Although the result of B.A. III year (H) was 75.98% the need for improvement in the result of this class was felt and the faculty members of Arts stream were briefed accordingly.
4. As the results in Science Stream improved from 66% for III year (P) in last year to 81.66% in the current year and as the result of III year (H) fell sharply from 89.42% to 70% this year, the faculty members of Science stream were asked to maintain consistency in university exam results.
5. Regarding the feedback of students for improvement in Computer Facility the house took note of the fact that 5 new desktop computers have been provided in the library for the purpose of browsing of students. On the demand of the students to improve Hostel Facility it was informed that a new 100 bedded Boys' Hostel is under construction that would be handed over to the college in the next academic session. Also to fulfil the requirements of students for development of Sports Facility it was


discussed that the new Gymnasium of the college will come up in the next academic session with financial assistance from UGC as the required amount has already been sanctioned.

With no other point to discuss the meeting ended with vote of thanks proposed by Dr. D. P. Panda, Associate Professor of Commerce.

The following members of IQAC and faculty members were present in the meeting:

1. Dr. Tayek Talom	Principal	Chairperson
2. Dr. S. D. Choudhury	Vice-Principal	Member
3. Dr. M. A. Salam	Associate Professor	Coordinator IQAC
4. Dr. S. N. Yadav	Associate Professor	Member
5. Dr. J. R. Padhi	Associate Professor	Member
6. Dr. D. P. Panda	Associate Professor	Member
7. Dr. Leki Sitang	Assistant Professor	Member
8. Dr. Y. Singh	Associate Professor	Department of English
9. Dr. A. K. Jha	Associate Professor	Department of English
10. Dr. S.K. Sinha	Assistant Professor	Department of English
11. Mr. Abani Doley	Assistant Professor	Department of English
12. Mr. Namgey Pema	Assistant Professor	Department of English
13. Dr. P. N. Choubey	Associate Professor	Department of Hindi
14. Dr. J.P. Narayan	Associate Professor	Department of Hindi
15. Dr. V. C. Rai	Associate Professor	Department of Hindi
16. Dr. H.N. Pandey	Associate Professor	Department of Hindi
17. Ms. Mumne Perme	Assistant Professor	Department of Hindi
18. Ms. Ing Perme	Assistant Professor	Department of Hindi
19. Mr. N. Tari	Assistant Professor	Department of Pol. Sc.
20. Dr. R. Dupak	Assistant Professor	Department of Pol. Sc.
21. Mr. M. Gao	Assistant Professor	Department of Pol. Sc.
22. Ms. Putoli Langkam	Assistant Professor	Department of Pol. Sc.
23. Dr. S. N. Panda	Associate Professor	Department of History
24. Dr. C.M. Nayak	Associate Professor	Department of History
25. Mr. T. Talom	Assistant Professor	Department of History
26. Dr. P. D. Mize	Assistant Professor	Department of History
27. Mr. K. Darung	Assistant Professor	Department of History
28. Dr. K.K. Mishra	Assistant Professor	Department of Geography
29. Mr. M. Tayeng	Assistant Professor	Department of Geography
30. Ms. Marina Langkam	Assistant Professor	Department of Geography
31. Mr. K. Burang	Assistant Professor	Department of Geography
32. Mrs. Y. Saroh	Assistant Professor	Department of Geography
33. Mr. N. Darang	Assistant Professor	Department of Economics
34. Mrs. Oman Taloh	Assistant Professor	Department of Economics
35. Mr. N. Tayeng	Assistant Professor	Department of Economics
36. Mr. T. Tamuk	Assistant Professor	Department of Education
37. Dr. T. Taggu	Assistant Professor	Department of Education
38. Dr. Anga Padu	Assistant Professor	Department of Education

39. Mr. Tony Jamoh	Assistant Professor	Department of Education
40. Mr. Johny Tabing	Assistant Professor	Department of Education
41. Dr. N. Kumar	Associate Professor	Department of Commerce
42. Mr. M. Mossang	Assistant Professor	Department of Commerce
43. Mrs. M. Yomso	Assistant Professor	Department of Commerce
44. Mr. Sodyong Kri	Asst. Prof.(Leave Sub)	Department of Commerce
45. Dr. (Mrs.) S. Jayanti	Assistant Professor	Department of Physics
46. Mr. Pokjum Yongam	Assistant Professor	Department of Physics
47. Mr. Eruk Libang	Assistant Professor	Department of Physics
48. Dr. K. K. Bhattacharjee	Associate Professor	Department of Chemistry
49. Dr. A. K. Jha	Assistant Professor	Department of Chemistry
50. Mr. A. Phukan	Assistant Professor	Department of Chemistry
51. Mr. Y. Nyori	Assistant Professor	Department of Chemistry
52. Mr. Monkhum Khilak	Assistant Professor	Department of Mathematics
53. Mr. R. C. Chaturvedi	Associate Professor	Department of Botany
54. Mr. T. Mibang	Assistant Professor	Department of Botany
55. Mr. T. Payum	Assistant Professor	Department of Botany
56. Mr. H. Loyi	Assistant Professor	Department of Botany
57. Dr. K. K. Jha	Assistant Professor	Department of Zoology
58. Mr. Koj Taro	Assistant Professor	Department of Zoology
59. Dr. K. Kadu	Assistant Professor	Department of Zoology



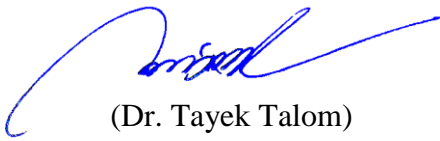
(Dr. Tayek Talom)
Principal
J. N. College, Pasighat

JAWAHARLAL NEHRU COLLEGE, PASIGHAT

**COMPLIANCE/ACTION TAKEN REPORT
ON THE DECISIONS TAKEN IN THE IQAC MEETING OF THE COLLEGE
HELD ON 15TH & 16TH SEPTEMBER 2016 FROM 10:00 AM TO 2:00 PM**

Sl No.	Decision in the Meeting	Compliance/ATR
1	As the performance of students in B.A. III year Pass Course improved significantly from 70.8% last year to 81.66% this year the members expressed their satisfaction over it.	The faculty members of Arts stream were praised for their concerted efforts in improving the results and were encouraged to maintain the momentum.
2	The committee was happy to note the spectacular performances of B. Com III year students as the result was staggering 100% in Honours course and 95.59% in the Pass course. Hence the committee congratulated the faculty members of Dept. of Commerce for this achievement.	It was a proud moment for the college. No compliance was felt necessary.
3	Although the result of B.A. III year (H) was 75.98% the need for improvement in the result of this class was felt and the faculty members of Arts stream were briefed accordingly.	The matter was forwarded to the Heads of all departments in Arts stream, with a suggestion to take concrete steps to improve the performances of students. The departments took many extra classes to prepare the students for the final exams.
4	As the results in Science Stream improved from 66% for III year (P) in last year to 81.66% in the current year and as the result of III year (H) fell sharply from 89.42% to 70% this year, the faculty members of Science stream were asked to maintain consistency in university exam results.	The faculty members of Science stream were advised to be consistent with the examination results every year while taking care of the academic needs of the students.
5	Regarding the feedback of students for improvement in Computer Facility the house decided to provide a few desktop computers in the library for the purpose of browsing of students. On the demand of the students to improve Hostel Facility it was informed that a new 100 bedded Boys' Hostel is under construction that would be handed over to the college in the next academic session. Also to fulfil the requirements of students for development of Sports Facility it was discussed that the new Gymnasium of the college will come up in the next academic session with financial assistance from UGC as	Five new desk top computers have been installed in the library for the browsing needs of students. To develop the recreational facilities for students on upper campus the matter has been postponed to the next academic session.

	<p>the required amount has already been sanctioned.</p> <p>So far as the development of recreational facilities for students on upper campus is concerned it was decided to work out modalities for construction of two separate furnished student activity centers/Common Rooms both for boys and girls.</p>	
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(Dr. Tayek Talom)
Principal
J. N. College, Pasighat

JAWAHARLAL NEHRU COLLEGE, PASIGHAT

MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) OF THE COLLEGE HELD ON 10-10-2016 AT 11:00 AM

AGENDA

1. Confirmation of minutes of the last meeting
2. Finalisation of Calendar and Work Plan of IQAC for session 2016-17

At the very outset the Principal of the College and Chairperson IQAC, Dr. Tayek Talom, welcomed all members present in the meeting and spoke about the objective of the meeting to improve the quality of education being imparted in the college. He laid emphasis on the deliberations on different aspects of teaching-learning scenario in the college for a fruitful outcome. He invited innovative and practicable suggestions from all members for effective implementation.

Dr. M. A. Salam, the Coordinator of IQAC, while welcoming all members present, also reiterated the objective of the meeting to maintain quality in education to meet global challenges in compliance with the latest NAAC guidelines. He requested all members to put forth their constructive views proactively for the overall development of academic environment in the college.

Decisions taken in the meeting:

- a) The minutes of the last IQAC meeting were read out and confirmed.
- b) The IQAC calendar for the academic session was finalised as under:

Calendar of IQAC for Academic Session 2016-17

Date	Activities
22-08-2016	Restructuring of new IQAC Committee and appointment of members
01-09-2016	Notice to the Heads of Departments for data of AQAR 2015-16
01-09-2016	Notice to the Coordinators/In charges for data of AQAR 2015-16
15-09-2016 & 16-09-2016	Departmental Meetings with the Principal
15-09-2016 & 16-09-2016	Analysis of students' Feedback by the concerned Department
29-09-16 & 30-09-16	UGC sponsored National Seminar in Geography
30-09-2016	Deadline for submission of data for AQAR 2015-16
06-10-2016 & 07-1-2016	UGC sponsored National Seminar in Geography
10-10-2016	Calendar and Work Plan Meeting of IQAC
21-10-2016	Data compilation as per Format of AQAR
31-10-2016	Tabulation, Classification and Analysis of information
02-11-2016	"Women Empowerment: Challenges Ahead with reference to Tribal

	Communities of Arunachal Pradesh”:A program of the Women Cell in Collaboration with IQAC
04-11-2016	Presentation of AQAR of 2015-16 before IQAC members in the Principal’s Chamber
06-12-2016	Submission of AQAR 2015-16 to NAAC, Bengaluru
17-03-2017	Issuing of Students’ Feedback format to all Heads of Department
08-03-2017	One-Day Workshop on ‘Women Health: Some Related Issues’
25-03-2017	UGC sponsored Capacity Building Program for faculty members
07-04-2017	Submission of filled in Students’ Feedback Formats to the Committee for SWOC analysis
08-05-2017	Uploading of IQAC Data on the College Website

The criterion-wise work plan for session 2016-17 was unanimously finalised as under:

Work Plan of IQAC for Session 2016-17

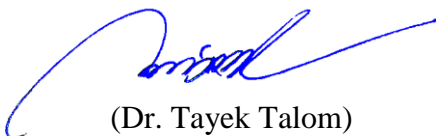
Criterion	Plan of activities
1. Curricular Aspects	<ul style="list-style-type: none"> i. Introduction of New Course M. Com ii. Certificate Course on Mushroom Production
2. Teaching, Learning and Evaluation	<ul style="list-style-type: none"> i. Department Room to departments of Economics and Political Science ii. Workshop and Training to fresh Teachers iii. Encouraging Teachers to participate in workshops, conferences and seminars
3. Research, Consultancy and Extension	<ul style="list-style-type: none"> i. Motivation & Workshop on Academic Development of Teachers ii. Department Seminars iii. Micro Research Assignment to students iv. Creation of Department Library in the Dept. of Economics an Pol. Sc. for promotion of research v. Encouraging Teachers to undertake Research projects vi. Programs by NCC/NSS/Rovers & Rangers unit of the college vii. Health Awareness/ Environmental Awareness programmes as extension activities
4. Infrastructure and Learning Resources	<ul style="list-style-type: none"> i. Construction of an academic block with bigger classrooms ii. Addition to existing IT infrastructure in the form of new computers iii. Installation of more water coolers providing safe drinking water
	<ul style="list-style-type: none"> i. Awareness of students on support services

5. Student Support and progression	<ul style="list-style-type: none"> ii. Conducting Career Counselling programs iii. Gender sensitization program through women cell iv. Notification to students regarding scholarship and other financial support schemes v. Student participation in Environmental Awareness program vi. Redressal of student grievances through proper mechanism
6. Governance, Leadership and Management	<ul style="list-style-type: none"> i. Account Automation through NIC ii. Timely submission of performance appraisal of faculty and staff towards their empowerment iii. Conducting Academic and administrative audit of the college
7. Innovation and Best Practices	<ul style="list-style-type: none"> i. Promotion of research culture among students ii. Healthy student-teacher relationship. iii. Active involvement of parents and nostalgic alumni for the betterment of the college iv. Visible discipline on the campus

After having a threadbare discussion on various aspects of the college and having no other issues left to deliberate upon, the meeting ended with the vote of thanks proposed by Dr. J. R. Padhi, Associate Professor, Department of English.

The following members were present in the meeting.

1. Dr. Tayek Talom	Principal	Chairperson
2. Dr. S. D. Choudhury	Vice-Principal	Member
3. Dr. M. A. Salam	Associate Professor	Coordinator IQAC
4. Dr. S. N. Yadav	Associate Professor	Member
5. Dr. J. R. Padhi	Associate Professor	Member
6. Dr. D. P. Panda	Associate Professor	Member
7. Dr. Leki Sitang	Assistant Professor	Member
8. Mr. T. Jamoh	Member CMC	Member
9. Mr. Oyin Moyong	Local Industrialist	Member
10. Mrs. Ponung Boring	External Expert	Member
11. Mr. Besing Yosung	Head Assistant	Member
12. Mr. Rajesh Kumar	Technical staff	Member



(Dr. Tayek Talom)
Principal
J. N. College, Pasighat

JAWAHARLAL NEHRU COLLEGE, PASIGHAT

**COMPLIANCE/ACTION TAKEN REPORT
ON THE WORK PLAN FINALISED IN THE IQAC MEETING OF THE COLLEGE
HELD ON 10-10-2016 AT 11:00 AM**

Criterion	Plan of activities	Compliance/ATR
1. Curricular Aspects	<ul style="list-style-type: none"> i. Introduction of New Course M. Com ii. Certificate Course on Mushroom Production 	<ul style="list-style-type: none"> i. Initiatives have been taken to open the P G in Commerce. ii. Certificate Course in Mushroom Production couldn't be started in this session due to technical reasons.
2. Teaching, Learning and Evaluation	<ul style="list-style-type: none"> i. Department Room to departments of Economics and Political Science ii. Workshop and Training to fresh Teachers iii. Encouraging Teachers to participate in workshops, conferences and seminars 	<ul style="list-style-type: none"> i. Department Room to departments of Economics and Political Science have been allotted. ii. One National Seminar was organized by the Dept. of Geography from 29-30 September 2016 and another National Seminar was organized by the Dept. of History from 6-7 October 2016.
3. Research, Consultancy and Extension	<ul style="list-style-type: none"> i. Motivation & Workshop on Academic Development of Teachers ii. Department Seminars iii. Micro Research Assignment to students iv. Creation of Department Library in the Dept. of Economics and Pol. Sc. for promotion of research v. Encouraging Teachers to undertake Research projects vi. Programs by NCC/NSS/Rovers & Rangers unit of the college vii. Health Awareness/ Environmental Awareness programmes as extension activities 	<ul style="list-style-type: none"> i. UGC sponsored Capacity Building Program for faculty members was organized on 25-03-2017. ii. It could not be organized in this session due to the hectic academic schedule. iii. Micro Research Assignments were given to the students by the Dept. of Geography and Commerce. iv. Teachers were encouraged for promotion of research work by providing them opportunities for contributing their papers to the two research journals published by the college. v. Various activities of NCC/NSS/Rovers & Rangers were organized during the session. vi. One-Day Workshop on 'Women Health: Some

		Related Issues was organized on 08-03-2017.
4. Infrastructure and Learning Resources	<ul style="list-style-type: none"> i. Construction of an academic block with bigger classrooms ii. Addition to existing IT infrastructure in the form of new computers iii. Installation of more water coolers providing safe drinking water 	<ul style="list-style-type: none"> i. Fund for the construction of an academic block in the college under RUSA scheme has already been allocated and the construction works will begin soon. ii. Five new desktop computers were purchased in this session for use as ICT resources in classrooms. One more water cooler was installed to provide safe drinking water.
5. Student Support and progression	<ul style="list-style-type: none"> i. Awareness of students on support services ii. Conducting Career Counselling programs iii. Gender sensitization program through women cell iv. Notification to students regarding scholarship and other financial support schemes v. Student participation in Environmental Awareness program vi. Redressal of student grievances through proper mechanism 	<ul style="list-style-type: none"> i. During the induction ceremony of the freshers at the beginning of the session the students were made aware about the support services available in the college. ii. Three days' workshop on Career Counselling and Personality Development was organized for Students on 26-28 Oct. 2016. iii. Gender sensitization programme was organised by women cell on 02-11-2016. iv. Notices regarding scholarship and other financial supports for students were issued in time. v. It could not be organised during the session. vi. The redressal of all student grievances were done by students' grievances cell of the college.
6. Governance, Leadership and Management	<ul style="list-style-type: none"> i. Account Automation through NIC ii. Timely submission of performance appraisal of faculty and staff towards their empowerment 	<ul style="list-style-type: none"> i. DIO, NIC Pasighat, was requested to install customized payroll software on computer of Accounts Branch and to provide training to ministerial staff. ii. The ACRs of all categories of staff were processed in time.

	<ul style="list-style-type: none"> iii. Conducting Academic and administrative audit of the college 	<ul style="list-style-type: none"> iii. Internal Academic and Administrative Audit Committees were formed.
7. Innovation and Best Practices	<ul style="list-style-type: none"> i. Promotion of research culture among students ii. Healthy student-teacher relationship. iii. Active involvement of parents and nostalgic alumni for the betterment of the college iv. Visible discipline on the campus 	<ul style="list-style-type: none"> i. Students were engaged in field study tours to prepare reports based on academic requirements. ii. An amicable relationship was developed between the teachers and students through on campus as well as off campus interactions leading to the academic growth and personality development of students. iii. The participatory approach was adopted to prepare the development plan of the college incorporating the feedback/suggestions of Parents & Alumni. iv. The discipline on both the campuses was maintained by creating a congenial atmosphere round the year.

(Dr. Tayek Talom)
Principal
J. N. College, Pasighat

JAWAHARLAL NEHRU COLLEGE, PASIGHAT

MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) OF THE COLLEGE HELD ON 4TH NOVEMBER 2016 AT 11:30 AM

AGENDA

1. Finalisation of AQAR for the academic session 2015-16

At the very outset the Principal of the College and Chairperson IQAC, Dr. Tayek Talom, welcomed all members present in the meeting and broached upon the objective of the meeting to finalise the AQAR of the college for the academic session 2015-16. He invited constructive suggestions from all members for modifications in the AQAR and timely submission to NAAC.


Dr. M. A. Salam, the Coordinator of IQAC, also extended a warm welcome and requested all members to put forth their valuable feedback/suggestions in finalising the AQAR for session 2015-16.

Decisions taken in the meeting:

1. After a detailed discussion on the seven criteria of NAAC followed by a thorough review of AQAR in the first draft, some modifications were suggested by some members and finally all the members unanimously finalised it for onward submission to NAAC.
2. It was decided to submit the final draft of AQAR for session 2015-16 to NAAC latest by 15th December 2016.

The following members of IQAC were present in the meeting:


1. Dr. Tayek Talom	Principal	Chairperson
2. Dr. S. D. Choudhury	Vice-Principal	Member
3. Dr. M. A. Salam	Associate Professor	Coordinator IQAC
4. Dr. S. N. Yadav	Associate Professor	Member
5. Dr. J. R. Padhi	Associate Professor	Member
6. Dr. D. P. Panda	Associate Professor	Member
7. Dr. Leki Sitang	Assistant Professor	Member
8. Mr. T. Jamoh	Member CMC	Member
9. Mrs. Ponung Boring	External Expert	Member
10. Mr. Besing Yosung	Head Assistant	Member
11. Mr. Rajesh Kumar	Technical staff	Member



(Dr. Tayek Talom)
Principal
J. N. College, Pasighat

JAWAHARLAL NEHRU COLLEGE, PASIGHAT
COMPLIANCE/ACTION TAKEN REPORT
ON THE DECISIONS TAKEN IN THE IQAC MEETING OF THE COLLEGE
HELD ON 4TH NOVEMBER 2016 AT 11:30 AM

Sl No.	Decision in the Meeting	Compliance/ATR
1	After a detailed discussion on the seven criteria of NAAC followed by a thorough review of AQAR 2015-16 in the first draft, some modifications were suggested by some members and it was unanimously decided to include all the suggestions before submitting the final AQAR to NAAC.	All the modifications suggested by some members in the meeting for AQAR 2015-16 were included and after careful editing the document was made ready for submission to NAAC online.
2	It was decided to submit the final draft of AQAR for session 2015-16 to NAAC by 15 th December 2016.	Submitted to NAAC online on 7 th December 2016.



(Dr. Tayek Talom)
Principal
J. N. College, Pasighat